



Resource Allocation Sub (Policy and Resources) Committee

Date: WEDNESDAY, 8 MARCH 2023
Time: 2.30 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Deputy Christopher Hayward (Chairman)	Catherine McGuinness
Deputy Henry Colthurst (Deputy Chairman)	Alderman Professor Michael Mainelli
Deputy Randall Anderson	Deputy Alastair Moss
Deputy Keith Bottomley	Alderman Sir William Russell
Tijs Broeke	Ruby Sayed
Mary Durcan	Tom Sleigh
Caroline Haines	Deputy Sir Michael Snyder
Deputy Shravan Joshi	Deputy James Thomson
Deputy Edward Lord	

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

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Ian Thomas
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the Sub-Committee meeting held on

a) **Joint Resource Allocation and Efficiency and Performance Meeting – 20 January 2023**

To agree the public minutes of the joint Resource Allocation Sub-Committee and Efficiency and Performance Working Party meeting held with Committee Chairmen, on 20 January 2023.

For Decision
(Pages 5 - 6)

b) **Resource Allocation Sub-Committees - 13 February 2023**

To agree the public minutes of the meeting held on 13 February 2023.

For Decision
(Pages 7 - 10)

4. **CAPITAL FUNDING UPDATE**

Report of the Chamberlain.

For Decision
(Pages 11 - 28)

5. **COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND - APPLICATIONS FOR APPROVAL**

Report of the Managing Director of the Bridge House Estate.

To be read in conjunction with a non-public appendix.

For Decision
(Pages 29 - 56)

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

8. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

Part 2 – Non-Public Agenda

9. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the Sub-Committee meeting held on

a) **Resource Allocation Sub-Committee - 1 December 2022**

To agree the revised non-public minutes of the meeting held on 1 December 2022.

For Decision
(Pages 57 – 62)

b) **Joint Resource Allocation and Efficiency and Performance – 20 January 2023**

To agree the non-public minutes of the Joint Resource Allocation Sub-Committee and Efficiency and Performance Working Party meeting with Committee Chairmen, held on 20 January 2023.

For Decision
(Pages 63 - 68)

c) **Resource Allocation Sub-Committee – 13 February 2023**

To agree the non-public minutes of the meeting held on 13 February 2023.

For Decision
(Pages 69 - 70)

10. **BARBICAN RENEWAL - NEXT PHASE FUNDING REQUEST**

Joint report of the Executive Chief Officer of the Barbican Centre, City Surveyor and Chamberlain.

For Decision
(Pages 71 - 126)

11. **APPENDIX 4: COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND
- APPLICATIONS FOR APPROVAL**

Report of the Managing Director of Bridge House Estates.

To be read in conjunction with the report at item 5.

For Decision
(Pages 127 - 128)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

14. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 13 February 2023.

For Decision

JOINT RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE AND EFFICIENCY AND PERFORMANCE WORKING PARTY WITH COMMITTEE CHAIRS

Friday, 20 January 2023

Minutes of the meeting of the joint Resource Allocation Sub (Policy and Resources)
Committee and Efficiency and Performance Sub-Committee with Committee Chairs
held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 20 January
2023 at 9.00 am

Present

Members:

Deputy Henry Colthurst (Deputy Chairman)	Deputy Andrien Meyers
Deputy Randall Anderson	Deputy Alastair Moss
Deputy Keith Bottomley	Alderman Sir William Russell
Mary Durcan	Tom Sleigh
Deputy Shravan Joshi	Deputy Sir Michael Snyder
Deputy Edward Lord	Deputy James Thomson
Catherine McGuinness	

In Attendance

Helen Fentimen (observing)

Officers:

Bob Roberts	- Deputy Town Clerk
Gregory Moore	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department
Caroline Al-Beyerty	- Chamberlain
Sonia Virdee	- Chamberlain's Department
Louise Said	- Chamberlain's Department
Emma Moore	- Chief Operating Officer
Paul Wilkinson	- City Surveyor
Tabitha Swann	- Department of the Chief Strategy Officer
Alice Reeves	- Department of the Chief Strategy Officer
Jen Beckermann	- Executive Director Private Secretary of the Chairman of Policy & Resources
David Mendoza-Wolfson	- Private Office of the Policy & Resources Chairman
Dylan McKay	- Private Office of the Policy & Resources Chairman

1. APOLOGIES

Apologies were received from Deputy Christopher Hayward, Alderman Professor Michael Mainelli, Alderman Sir William Russell and Ruby Sayed. Tijs Broeke and Deputy James Thomson also issued apologies but observed the meeting virtually.

Apologies were issued by some of the chairmen invited to participate in the meeting.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

4. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

5. **EXCLUSION OF THE PUBLIC**

RESOLVED, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act, or relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12A of the Local Government Act 1972

6. **OVERALL FINANCIAL POSITION AND MEDIUM TERM FINANCIAL PLAN**

Members considered a report of the Chamberlain regarding the City Corporation's overall financial position and Medium Term financial plan.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 10.34 am

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk

RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Monday, 13 February 2023

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources)
Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday,
13 February 2023 at 1.30 pm

Present

Members:

Deputy Henry Colthurst (Deputy Chairman)	Catherine McGuinness
Deputy Randall Anderson	Alderman Professor Michael Mainelli
Deputy Keith Bottomley	Deputy Andrien Meyers
Mary Durcan	Alderman Sir William Russell
Deputy Shravan Joshi	Ruby Sayed
Deputy Edward Lord	Deputy James Thomson

In Attendance

Caroline Haines (observing Member)
Naresh Sonpar (observing Member)

Officers:

Ian Thomas	- Town Clerk and Chief Executive
Caroline Al-Beyerty	- Chamberlain
Philip Saunders	- Town Clerk's Department
Polly Dunn	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Deputy Christopher Hayward, Tijs Broeke, and Sir Michael Snyder.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

It was noted that an update would be coming in March on the CILNF applications that had not been approved in December.

Thanks were issued to officers for the speed in which support for the Turkish Syrian Earthquake appeal was arranged.

RESOLVED, that Members agree the minutes of the meeting held on 1 December 2022, be approved as an accurate record.

4. **RESOLUTION FROM THE OPEN SPACES AND CITY GARDENS COMMITTEE**

Members considered a resolution of the Open Spaces and City Gardens Committee regarding Finsbury Circus.

Members were supportive of the project and noted that funds for the landscaping had already been agreed by the Sub-Committee at an earlier meeting. It was only the matter of the pavilion that had been paused and funding would need to be sourced separately. Members did not agree to consider treating the Crossrail contribution like section 106 monies and that the interest accrued be added to the sum.

RESOLVED, that the resolution be noted.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED, That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 1 December 2022, be revised and brought back for consideration at the next meeting.

9. **CYCLICAL WORKS PROGRAMME (CWP) AND ADDITIONAL RESOURCES FOR CITY FUND PROPERTIES (ARCFP) REQUEST FOR FUNDING FOR 2023/2024**

Members considered a report of the Chamberlain regarding the Cyclical Works Programme (CWP) and Additional Resources for City Fund Properties (ARCFP) Request for Funding for 2023/2024.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

12. FUNDING AND APPROVAL OF MARKET FORCE SUPPLEMENTS TO INVESTMENT PROPERTY GROUP, CITY SURVEYOR'S DEPARTMENT

Members considered a report of the City Surveyor regarding Market Force Supplements to the Investment Property Group.

The meeting ended at 2.04 pm

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk

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Agenda Item 4

Committee(s): Resource Allocation Sub Committee – for Decision Bridge House Estates Board	Date(s): 8 March 2023 Urgency
Subject: Capital Funding Update	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	The schemes for which funding is now requested span across a range of corporate outcomes
For Bridge House Estates (BHE), which outcomes in the BHE Bridging London 2020 – 2045 Strategy does this proposal aim to support?	1,2&3
Does this proposal require extra revenue and/or capital spending?	Yes
If so, how much?	£2.284m
What is the source of Funding?	£0.812m from City Fund Reserves, £1.450m from City's Cash Reserves and £22k from BHE Unrestricted Income Fund.
Has this Funding Source been agreed with the Chamberlain's Department?	Yes
Report of: The Chamberlain	For Decision
Report author: Simon Whelan, Acting Group Accountant	

Summary

This report follows on from previous papers on capital prioritisation, the capital review and the 2020/21, 2021/22 and 2022/23 rounds of annual capital bids. There are to be no new bids in 2023/24 but a further round of new bids will be considered for 2024/25.

Members are reminded of the two-step funding mechanism via the annual capital bid process:

- Firstly, within available funding, 'in principle' approval to the highest priority bids is sought and appropriate provisions are set aside in the annual capital and revenue budgets and the MTFPs.
- Secondly, following scrutiny via the gateway process to provide assurance of robust option appraisal, project management and value for money, Members are asked to confirm that these schemes remain a priority for which funding should be released at this time.

The purpose of this report is for Members to consider release of funding following the capital review and in the context of the current financial climate and to seek agreement to the release of any funding (following gateway approvals) to allow schemes to progress.

The approved annual capital bids for 2020/21 currently total £84.1m of which draw-downs of £36.7m have been approved to date. A schedule of the current 2020/21 allocations is included in Appendix 1 for information. It is proposed that unused funding for Dominant House Footbridge be applied towards forecast overspends on the Guildhall Cooling and Rough Sleepers' Assessment Hub projects. See Table 1 'One-In, One-Out' Proposals.

The second annual bid round for 2021/22 granted in principle funding approval to bids with a current value of £82.5m of which draw-downs of £12.3m have been agreed. A schedule of the current 2021/22 allocations is included in Appendix 2.

The approved annual capital bids for 2022/23 total £26.7m of which draw-downs of £3.6m have been agreed.

Release of £2.284m to allow progression of the nine schemes summarised in Table 2 'Project Funding Requests' is now requested. Funding for these schemes can be met from the provisions set aside from the reserves of the three main funds via the annual capital bids plus the Fundamental Review for projects which predate the annual bids process.

Projects which have been through the capital review and have been classified as any of the following have been included in this report:

Category	Outcome
1	Project can continue – noting the revised funding allocation.
2	Project can continue – noting the reduced scope
3	Project can continue – but any overspend needs to be covered from external funding sources. This can include ringfenced capital funding pots (e.g. CIL, On-Street Parking Reserve) or external grant funding. No additional funding has been agreed from City Fund or City's Cash budgets.

Recommendations

Policy and Resources Committee Members are requested -

- (i) To review the schemes summarised in Table 2 and, particularly in the context of the current financial climate, to confirm their continued essential priority for release of funding at this time and accordingly:
- (ii) To agree the release of up to £0.910m for the schemes progressing to the next Gateway (pre-Gateway 5) in Table 2 from the reserves of City Fund (£0.075m) and City's Cash (£0.829m) and BHE (£0.006m) as appropriate, subject to the required gateway approvals.
- (iii) To agree the release of up to £1.374m for the schemes progressing to implementation (post-Gateway 5) in Table 2 from the reserves of City Fund (£0.737m) and City's Cash (£0.621m) and BHE (£0.016m) as appropriate, subject to the required gateway approvals.

Bridge House Estates (BHE) Board Members are requested –

- (iv) To agree a contribution of £22k towards the cost of progressing the Guildhall Cooling, DITS LAN Security and IT Segmented Tunnelling projects, to be met from the provision set aside from the Unrestricted Income Fund.

Main Report

Background

1. As part of the fundamental review, Members agreed the necessity for effective prioritisation of capital and SRP projects, with central funding allocated in a measured way. This has been achieved via the annual capital bid process which applies prioritisation criteria to ensure that corporate objectives are met, and schemes are affordable.
2. The following criteria against which capital and supplementary revenue projects are assessed have been agreed as:
 - i. Must be an essential scheme (Health and Safety or Statutory Compliance, Fully/substantially reimbursable, Major Renewal of Income Generating Asset, Spend to Save with a payback period < 5 years.)
 - ii. Must address a risk on the Corporate Risk register, or the following items that would otherwise be escalated to the corporate risk register:
 - a. Replacement of critical end of life components for core services;
 - b. Schemes required to deliver high priority policies; and
 - c. Schemes with a high reputational impact.
 - iii. Must have a sound business case, clearly demonstrating the negative impact of the scheme not going ahead, i.e. penalty costs or loss of income, where these are material.

The above criteria were used as the basis for prioritising the annual capital bids.

3. The scope of schemes subject to this prioritisation relates only to those funded from central sources, which include the On-Street Parking Reserve, Community Infrastructure Levy (CIL), flexible external contributions and allocations from the general reserves of City Fund, City's Cash or BHE¹. This means that projects funded from most ring-fenced funds, such as the Housing Revenue Account, Designated Sales Pools and Cyclical Works Programmes *are excluded*, as well as schemes wholly funded from external grants, and tenant/developer contributions e.g. under S278 agreements and S106 deposits.
4. Members are reminded of the two-step funding mechanism via the annual capital bid process:
 - Firstly, 'in principle' approval to the highest priority bids within available funding is sought and appropriate provisions are set aside in the annual capital and revenue budgets and the MTFPs.
 - Secondly, following scrutiny via the gateway process to provide assurance of robust option appraisal, project management and value for money, RASC is asked to confirm that these schemes remain a priority for which funding should be released at this time.

¹ Contributions from Bridge House Estates are limited to its share of corporate schemes such as works to the Guildhall Complex or corporate IT systems and are subject to the specific approval of the Bridge House Estates Board.

Current Position

From the 2020/21 bid round, central funding of £84.1m is currently allocated for new capital bids across the three main funds. To date, £36.7m has been drawn down to allow 37 of these schemes to be progressed. A schedule of the current 2020/21 allocations is included in Appendix 1 for information.

5. Central funding of a further £82.5m across the three main funds for the 2021/22 new bids is currently allocated, of which drawdowns of £12.3m has been approved in respect of 19 schemes. A schedule of the 2021/22 allocations is included in Appendix 2 for information.

Central Funding of £26.7m has been agreed for the 2022/23 new bids of which draw-downs of £3.6m have been approved in respect of 9 schemes. A schedule of the 2022/23 allocations is included in Appendix 3 for information.

6. In addition, there are a small number of ongoing schemes for which funding was allocated as part of the Fundamental Review (such as Wanstead Park Ponds).
7. All schemes in this report have been through the capital review as part of a reprioritisation and value-engineering exercise to mitigate the effects of significant inflationary pressures. These pressures need to be carefully managed over the short to medium term to prevent a potential significant overspend. In instances where capital projects are approved assuming any element of external funding, risks must be managed to prevent additional unplanned cost pressures impacting on central funding.
8. Finsbury Circus - Members from both the OS&CG and RASC committees attended a briefing session on Finsbury Circus on the 9th Feb. Members were taken through a presentation outlining the history of the Gardens and the proposed design scheme for the renewal of the space. Officers shared details of the current funding allocation for the project along with prices from a tender exercise which concluded on the 2nd February. The current funding envelope is £5.9M, this includes an in-principal allocation of £2.5M CIL funding which was agreed by RASC in 2021, along with £3.2M of compensation from Crossrail and £200K from the Climate Action Fund. The tender exercise requested prices for three options:
 - Delivery of the full scheme, as consented by Planning including the provision of a Pavilion; the returns ranged in price from £7.9M to £8.9M;
 - A Value engineered option of the full scheme which delivered savings of approximately £300,000.
 - And lastly the option to deliver the full landscaping scheme without the Pavilion with prices ranging from £5.7M - £6.1M
9. These options were presented to the members at the meeting and discussed. There was an acceptance that the only option which fitted with the existing budget envelope of £5.9M was the landscaping excluding the Pavilion. A verbal update was subsequently provided to OS&CG who agreed to prioritise the landscaping only option to enable matters to proceed at pace. It was agreed that the pavilion would be seen as a future Phase 2, possibly requiring a commercial partner. The OS&CG Committee also agreed to delegate authority to agree any subsequent Gateway 5 report to Executive Director of Environment in consultation with Chair & Deputy Chair of OS&CG.

Proposals

'One-in, One-Out' Reallocation of Funding

10. Members have previously agreed that requests for additional funding outside of the annual capital bid process should be met from within the existing sums set aside for new schemes on a 'one-in, one-out' basis.
11. The forecast increased in cost of both the Guildhall West Wing Cooling project and the Rough Sleepers Assessment Centre can be almost fully covered by funding now not required to deliver the Dominant House Footbridge project.

Table 1: 'One-In, One-Out' Proposals		Capital Bid Round	City Fund	City's Cash	Bridge House Estates	Total
Additional Funding Required			£000	£m	£m	£m
	Guildhall - West Wing - Space Cooling - Chiller Plant & Cooling Tower Replacement	2020/21	0.167	0.089	0.013	0.269
	Rough Sleeping - assessment hub	2020/21	0.196			0.196
	Total Required		0.363	0.089	0.013	0.465
Funding to be reallocated from:						
	Structural - Dominant House Footbridge	2020/21	- 0.450			- 0.450
						-
Net additional Funding from capital bid resources			- 0.087	0.089	0.013	0.015

Current Requests for the Release of Funding

12. There are nine schemes with 'in principle' funding approved as part of the capital bids or the Fundamental Review that have progressed through the gateways, for which release of up to £2.284m is requested:

Table 2: Project Funding Requests	Next Gate-way	Capital Bid Round	City Fund	City's Cash	Bridge House Estates	Total
			£m	£m	£m	£m
Funding to progress to the next gateway						
Hampstead Heath - Parliament Hill Athletics Track Resurfacing	G5	2022/23		0.165		0.165
Guildhall - West Wing - Space Cooling - Chiller Plant & Cooling Tower Replacement	G5	2020/21	0.075	0.040	0.006	0.121
Guildhall Complex Masterplan - Redevelopment of North and West Wing Offices	G3	2022/23		0.250		0.250
Wanstead Park Ponds	G5	Fundamental Review		0.374		0.374
						-
						0.910
Full Funding for Scheme Implementation						
Hampstead Heath Swimming Facilities - Safety, Access and Security Improvements	G6	2021/22		0.554		0.554
IT - DITS Local Area Network Security Project	G6	2022/23	0.064	0.029	0.007	0.100
IT - Segmented Tunnelling Combined	G6	2022/23	0.083	0.038	0.009	0.130
Structural - Dominant House Footbridge	G6	2020/21	0.288			0.288
Rough Sleeping - assessment hub	G6	2020/21	0.302			0.302
						1.374
Total Requested Release of Funding			0.812	1.450	0.022	2.284

13. Further details of the individual schemes are provided in Appendix 4 attached.
14. In accordance with step two of the capital funding mechanism, Members will wish to confirm that these schemes remain a priority for funding to be released at this time particularly in the context of the current financial climate.
15. Funding for these schemes can be met from the provisions set aside from the reserves of the three main funds via the three years of capital bids plus the Fundamental Review through a mixture of £0.812m On Street Parking Reserve, CIL and City Fund reserves, plus £1.450m from City's Cash general reserves and £22k from the Bridge House Estates Unrestricted Income Fund.

Conclusion

16. Members are requested to:
 - 1) review the above and consider in the context of the completion of the capital review and the current financial climate their continued support for the schemes requesting internal resources to proceed, and;
 - 2) approve the associated release of funding in Table 2.

Appendices

Appendix 1 - 2020/21 Approved Bids
 Appendix 2 - 2021/22 Approved Bids
 Appendix 3 - 2022/23 Approved Bids
 Appendix 4 - Requests for Release of Funding – Scheme Details

Background Papers

- Annual Capital Prioritisation Report, 12 December 2019 (Non-Public).
- Prioritisation of Remaining 2020/21 Annual Capital Bids (Deferred from December 2019 Meeting), 23 January 2020 (Non-Public)
- Re-prioritisation of 2020/21 Approved Capital Bids, 18 September 2020 (Non-Public)
- Capital Funding – Prioritisation of 2021/22 Annual Capital Bids – Stage 2 Proposals, 10 December 2020 (Public)
- Capital Funding – Prioritisation of 2022/23 Annual Capital Bids – Stage 2 Final Proposals
- Capital Review 2022 – final recommendations to RASC

Simon Whelan

Acting Group Accountant Capital

Email: Simon.WheLAN@cityoflondon.gov.uk

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Appendix 1

Approved Bids 2020/21						THIS REPORT	THIS REPORT	
	City Fund	City's Cash	BHE	Total Funding	Funding	Release of	Reallocation	
Project Name	£'m	£'m	£'m	Allocation	Allocation After Re-prioritisation	Funding Previously agreed	of Funding now requested	Release of Funding now requested
Critical End of Life Replacement								
Barbican Replacement of Art Gallery Chiller	0.300	-	-	0.300	0.300	0.018		
Car Park - London Wall Joints and Waterproofing	2.000	-	-	2.000	2.000	-		
Car Park - Hampstead Heath, East Heath Car Park Resurface	-	0.415	-	0.415	0.415	0.387		
Central Criminal Court - Replacement for Heating, Cooling and Electrics for the East Wing Mezzanine including the sheriff's apartments.*****	1.000	-	-	1.000	0.626	0.626		
Finsbury Circus Garden Re-installment	2.558	-	-	2.558	2.558	2.542		
Guildhall - North and East Wing Steam Generator replacement – including Art Gallery	0.744	0.396	0.060	1.200	0.002	0.002		
Guildhall - West Wing - Space Cooling - Chiller Plant & Cooling Tower Replacement *****	1.860	0.990	0.150	3.000	4.702	4.433		0.121
Guildhall event spaces - Audio & Visual replacement / upgrade	-	0.330	-	0.330	0.330	0.045		
Guildhall Yard - Refurbishment/ Replacement of Paviments	-	3.000	-	3.000	3.000	-		
I.T - Computer Equipment rooms (CER) Uninterrupted Power Supplies (UPS)Upgrades and Replacements	0.090	0.100	0.010	0.200	0.200	0.200		
I.T - Essential Computer (Servers) operating system refresh programme	0.068	0.075	0.008	0.151	0.095	0.095		
I.T - Personal device replacement (Laptops, Desktops and tablet/mobile device)	1.013	1.125	0.112	2.250	2.250	2.250		
I.T - Rationalisation of Financials, HR & Payroll Systems (ERP project)	2.654	2.949	0.295	5.898	6.768	0.554		
I.T - Telephony replacement ***	0.873	0.343	0.034	1.250	-	-		
LMA : Replacement of Fire Alarm, Chillers and Landlords Lighting and Power	1.397	-	-	1.397	1.397	0.145		
Oracle Property Management System Replacement	0.713	0.380	0.058	1.151	1.151	1.150		
Structural - Lindsey Street Bridge Strengthening	5.000	-	-	5.000	5.000	0.030		
Structural - Dominant House Footbridge*****	1.025	-	-	1.025	0.575	0.287		0.288
Structural - West Ham Park Playground Refurbishment	-	1.279	-	1.279	1.279	0.863		
Fully or substantially reimbursable								
Barbican Turret John Wesley High Walk	0.043	-	-	0.043	0.043	0.043		
Chingford Golf Course Development Project	-	0.075	-	0.075	0.075	-		
High Profile Policy Initiative								
Bank Junction Transformation (All Change at Bank)	4.000	-	-	4.000	4.000	4.000		
Culture Mile Implementation Phase 1 incl CM experiments and Culture Mile Spine	0.580	-	-	0.580	0.580	0.580		
I.T - Smarter working for Members and Officers	0.113	0.125	0.013	0.251	0.185	0.185		
Rough Sleeping - assessment hub*****	1.000	-	-	1.000	1.196	1.196		0.302
Rough Sleeping High Support Hostel - Option 3	0.500	-	-	0.500	0.500	0.500		
Secure City Programme	15.852	-	-	15.852	15.852	7.174		
Statutory Compliance/Health and Safety								
Barbican Exhibition Halls	5.000	-	-	5.000	1.549	1.548		
Barbican Podium Waterproofing, Drainage and Landscaping Works (Ben Jonson, Breton & Cromwell Highwalk) Phase 2 – 1st Priority	13.827	-	-	13.827	13.827	2.417		
Covid19 Phase 3 Transportation Response*	-	-	-	-	0.568	0.568		
City of London Primary Academy Islington (COLPAI) temporary site	-	0.300	-	0.300	0.583	0.583		
Golden Lane Lighting and Accessibility	0.500	-	-	0.500	0.500	0.500		
Guildhall - Great Hall - Internal Stonework Overhaul	-	2.000	-	2.000	2.000	1.740		
Guildhall - Installation of Public Address & Voice Alarm (PAVA) and lockdown system at the Guildhall (Security Recommendation)	0.930	0.495	0.075	1.500	1.500	0.118		
I.T - Critical Security Works agreed by the DSSC **	0.112	0.125	0.013	0.250	-	-		
I.T - GDPR and Data Protection Compliance in addition saving money in being able to share and find information quickly	0.090	0.100	0.010	0.200	0.200	-		
Confined and Dangerous Spaces - Barbican Centre	2.000	-	-	2.000	2.000	0.098		
Confined and Dangerous Spaces - GSMD	-	0.400	-	0.400	0.400	0.019		
Fire Safety - Car Park London Wall - Ventilation, electrics, lighting and fire alarm works	1.370	-	-	1.370	1.370	- 0.250		
Fire Safety - Works in car parks	1.032	-	-	1.032	1.032	0.699		
Fire Safety - Frobisher Crescent, Barbican Estate (compartmentation) *	0.550	-	-	0.550	1.203	1.203		
Fire Safety - Smithfield sprinkler head replacement and fire door replacement.	-	0.150	-	0.150	0.150	0.020		
Queen's Park Public Toilet Rebuild	-	0.380	-	0.380	-	-		
Spitalfields Flats Fire Door Safety	0.146	-	-	0.146	0.146	-		
Spend to save with a payback < 5 years								
Energy programme of lighting and M&E upgrade works (Phase 1)****	0.440	0.489	0.049	0.978	0.268	0.165		
I.T - GDPR Compliance Project Unstructured data	0.112	0.125	0.013	0.250	-	-		
Wanstead Flats Artificial Grass Pitches (spend to save > 5 years)	-	-	-	-	1.700	-		
The Monument Visitor Centre	-	2.500	-	2.500	-	-		
Total Approved Funding Bids	69.492	18.646	0.900	89.038	84.075	36.733	-	0.711

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Appendix 2

Approved Bids 2021/22					THIS REPORT		THIS REPORT	
	City's			Total		Release of	Reallocation	
	City Fund	Cash	BHE	Funding	Latest Funding	Funding	of Funding	Release of
Project Name	£'m	£'m	£'m	Allocation	Allocation after	Previously	now	Funding now
	£'m		£'m	£'m	Reprioritisation	agreed	requested	requested
Critical End of Life Replacement								
OSD - Tower Hill Play Area Replacement Project	0.120			0.120	0.120	0.120		
SVY - BEMS Upgrade Project-CPG Estate – Phase 1***	0.507	0.375	0.022	0.904	1.133	0.626		
SVY - Smithfield Condenser Pipework Replacement		0.564		0.564	0.564			
CHB - IT SD WAN /MPLS replacement	0.320	0.145	0.035	0.500	0.100	0.100		
CHB - IT LAN Support to Replace Freedom Contract	0.096	0.043	0.011	0.150	0.150			
CHB - Libraries IT Refresh	0.220			0.220	0.220			
BBC - Barbican Centre - Catering Block Extraction	0.400			0.400	0.400	0.024		
High Profile Policy Initiative								
DBE - Secure City Programme Year 2	4.739			4.739	4.739	1.700		
SVY - Guildhall Complex Masterplan - initial feasibility and design work		0.350		0.350	0.350	0.350		
Statutory Compliance/Health and Safety								
DCCS - Fire Doors Barbican Estate*	20.000			20.000	19.597	0.275		
SVY - St Lawrence Jewry Church - Essential works (Top-Up Funding)		2.565		2.565	2.565	2.136		
SVY - Denton Pier and Pontoon Overhaul Works	1.000			1.000	1.000	0.050		
OSD - Hampstead Heath Swimming Facilities - Safety, Access and Security Improvements		0.755		0.755	0.755	0.201		0.554
DBE - Public Realm Security Programme	1.238			1.238	1.238	0.027		
DBE - Beech Street Transportation and Public Realm project (Top-Up Bid)	0.900			0.900	0.900	0.191		
MAN - Central Criminal Courts, Fire Safety and associated public address system (Top-up bid)	0.683			0.683	0.683			
MAN - Central Criminal Court Cell Area Ducting and Extract System Balancing	1.000			1.000	1.000	0.220		
SVY - Riverbank House, Swan Lane - repairs to foreshore river defence	0.500			0.500	0.500	0.110		
CHB - Public Services Network replacement	0.064	0.029	0.007	0.100	0.000			
GSMD - Guildhall School - Silk Street Ventilation Heating and Cooling		2.000		2.000	2.000)			
GSMD - Guildhall School - Milton Court Correction of Mechanical Systems		0.600		0.600	0.600	0.200		
GSMD - Guildhall School - John Hosier Ventilation and Temperature Control		0.700		0.700	0.700)			
CHB - IT Security**	0.192	0.087	0.021	0.300	0.000			
Spend to save with a payback < 5 years								
SVY - Energy Reduction Programme – Phase 2	0.194	0.181		0.375	0.375			
Climate Action	32.173	8.394	0.096	40.663	39.689	6.330	0.000	0.554
Climate Action :								
DBE - Public Realm (Pedestrian Priority)	6.050			6.050	6.050	2.454		
OSD - Climate Action Strategy		2.120		2.120	2.120	0.795		
DBE - Embed climate resilience measures into Public Realm works (Cool Streets and Greening)	6.800			6.800	6.800	2.580		
SVY -Energy Efficiency / Net Zero Carbon - Investment Estate - City Fund	4.340			4.340	4.340			
SVY - Energy Efficiency / Net Zero Carbon - Investment Estate - Strategic Estate City Fund	0.000			-	-			
SVY - Climate Resilience Measures	4.000	0.000		4.000	4.000			
SVY - Climate Action Strategy Projects CPG Operational Properties	11.723	7.138	0.649	19.510	19.510	0.109		
Sub-Total - Climate Action	32.913	9.258	0.649	42.820	42.820	5.938	0.000	-
Total Bids Fulfilling the Funding Criteria	65.086	17.652	0.745	83.483	82.509	12.268	0.000	0.554

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Appendix 3

Approved Bids 2022/23						THIS REPORT		THIS REPORT
Project Name	City Fund £'m	City's Cash £'m	BHE £'m	Total Funding Allocation £'m	Funding Allocation After Re- prioritisation	Release of Funding Previously agreed	Reallocation of Funding now requested	Release of Funding now requested
Critical end of life replacement:								
BEMS Upgrade Phase 2 - Heathrow Animal Reception Centre and various OS sites at Epping	0.150	0.100	-	0.250	0.250			
IT - Members IT refresh (to align with new personal device roll-out for staff)	0.192	0.087	0.021	0.300	0.300	0.300		
IT - Managed Service re-provisioning (one-off costs due to end of current contract)*	0.320	0.145	0.035	0.500	1.300	1.300		
IT - Corporate Managed Print Service (one-off costs due to end of current contract)*	0.032	0.015	0.004	0.050	0.000			
IT - Server Upgrade/replacement	0.064	0.029	0.007	0.100	0.100			0.100
Mansion House - essential roof repairs	-	0.330	-	0.330	0.330			
OS Hampstead Heath - Parliament Hill Athletics Track Resurfacing	-	2.000	-	2.000	2.000	0.111		0.165
Guildhall School - Repairs to roof, expansion joint repairs and drainage and water systems (subject to holistic approach for highwalks, Barbican and School)	-	1.750	-	1.750	1.750			
Health and Safety/Statutory Compliance:					0.000			
Fire Safety - Guildhall Complex Fire Stopping all basement and plant areas	0.202	0.210	0.008	0.420	0.420			
Fire Safety - Baynard House Car Park Sprinklers Replacement (remaining floors)	0.250	-	-	0.250	0.250			
Central Criminal Court: Cells Ventilation - Top-Up bid to meet full scope of statutory requirements. (£1m bid agreed in principle as part of the 2021/22 capital bid round.)	1.000	-	-	1.000	1.000			
OS Epping Forest - COVID-19 Path Restoration Project	-	0.250	-	0.250	0.250			
OS Queen's Park Play Area and Sandpit replacement of equipment	-	0.055	-	0.055	0.055			
Barbican Centre - Replacement of Central Battery Units for Emergency Lighting system	0.280	-	-	0.280	0.280			
Guildhall School - Rigging infrastructures in Milton Court Concert Hall	-	0.460	-	0.460	0.460			
Guildhall School - Safe technical access and working at height - Silk Street Theatre	-	0.345	-	0.345	0.345			
Smithfield Market - Glass Canopy Overhaul	-	0.300	-	0.300	0.300			
Smithfield Market - East Poultry Avenue Canopy Repairs and Remedial Works	-	0.600	-	0.600	0.600			
Smithfield Car Park - Ceiling Coating and Damp Works	-	1.050	-	1.050	1.050			
Beech Street Transportation and Public Realm project top-up to deliver permanent air quality and associated public realm improvements following successful experiment.	2.500	-	-	2.500	2.500			
DCCS - Social Care Case Management System	0.144	-	-	0.144	0.144			
IT - Building Management System Wired Network to maximise efficiencies of new BEMS systems	0.083	0.038	0.009	0.130	0.130			0.130
High Priority Policy:					0.000			
Secure City Programme - Year 3	8.936	-	-	8.936	8.936			
IT Security*	0.128	0.058	0.014	0.200	0.100	0.100		
Guildhall Complex Masterplan - Redevelopment of North and West Wing Offices (top-up)		1.150		1.150	1.150			0.250
Bank Junction Improvements: All Change at Bank - top-up to cover inflation risk of delivering the minimal scheme	0.700	-	-	0.700	0.700	0.700		
IT - HR System Portal required in advance of the new ERP system delivery*	0.160	0.073	0.017	0.250	0.100	0.100		
Walbrook Wharf Feasibility - 2027 and beyond	0.150	-	-	0.150	0.150	0.150		
St Paul's Gyratory - Design Development	0.556	-	-	0.556	0.556	0.556		
St Paul's Cathedral External Re-lighting	1.160	-	-	1.160	1.160	0.250		
Total Green Funding Bids	17.007	9.044	0.115	26.166	26.666	3.567	0.000	0.645

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Requests for Release of Funding – Scheme Details

The following provides details of the nine schemes for which approval to release central funding of up to £2.284m is now sought, as summarised in Table 2 of the main report.

- (i) Hampstead Heath - Parliament Hill Athletics Track Resurfacing – release of £165k to progress the scheme
 - Capital Project to resurface the Parliament Hill Athletics Track on Hampstead Heath.
 - ‘In principle’ funding up to £2m from City Cash was agreed as part of the 2022/23 annual bids process to deliver the project.
 - The total estimated cost of delivering this project including costed risk is £2m.
 - The request is for the release of £141k for consultancy and design surveys plus a £24k costed risk provision to progress the scheme to Gateway 5.

- (ii) Guildhall West Wing Space Cooling - Chiller Plant & Cooling Tower Replacement– release of £121k to progress the scheme
 - Provide a long-term solution to meet the cooling needs of the Guildhall Complex in the most cost-effective and environmentally beneficial way.
 - ‘In principle’ central funding up to £4.433m from across the three main Funds Reserves was approved as part of the 2021/22 capital bids.
 - Climate Action Strategy has also committed some funding.
 - The total estimated cost of delivering this project including costed risk is £4.7m.
 - Through the capital review process Members have been clear on their support for this project and have agreed it should progress within the £4.7m envelope with the excess funded from City Fund contingencies.
 - Underspends on Dominant House Footbridge can fully cover the funding gap.
 - The request is for the release of £46k for professional fees plus a £75k costed risk provision to progress the scheme to Gateway 5.

- (iii) Guildhall Complex Masterplan - Redevelopment of North and West Wing Offices– release of £250k to progress the scheme
 - Refurbish and/or extend the Guildhall North & West Wings, 65/65A Basinghall Street and 20/21 Aldermanbury to deliver a future Guildhall which meets the City of London Corporation (COL) Corporate Plan objectives, climate action targets and business requirements alongside creating modern fit-for-purpose accommodation for Members, Officers, and the public, and with potential new commercial offices, retail building, and enhanced public realm.
 - An ‘In principle’ central funding ‘top-up’ of £1.15m from City Cash was approved as part of the 2022/23 new bids on top of £350k approved from the 2021/22 new bids.
 - At it’s January meeting Policy & Resources rejected the project request for a further £1.080m of budget, instead agreeing to a smaller sum of £250k to progress the scheme.
 - Therefore, this request is for RASC to agree release of £250k of funding to progress to the next gateway.
 - The total estimated cost of the project is £131.65m (including risk).

- (iv) Wanstead Park Ponds – release of £374k to progress the scheme
- The project was established primarily to address the risk of flood from the ponds at Wanstead Park.
 - 'In principle' central funding from City's Cash reserves was agreed as part of the fundamental review to comply with our statutory responsibilities.
 - The request is for the release of a further £374k to progress the detailed options appraisal.
- (v) Hampstead Heath Swimming Facilities - Safety, Access and Security Improvements – release of £554k to implement the scheme
- Capital Project to implement safety, access and security works across the four Hampstead Heath Swimming Facilities.
 - 'In principle' approval of up to £755k of central funding from City's Cash resources was agreed as part of the 2021/22 annual capital bids with an additional £257k to be transferred from local risk.
 - This request is for approval to draw down the remaining in principle funding (£554k) to implement the project.
- (vi) IT - DITS Local Area Network Security Project – release of £100k to implement the scheme
- Corporate IT project to address security vulnerabilities within the Local Area Network (LAN) by replacing aged hardware. The new devices will also support further enhancements to protect the Corporation's data traffic across multiple locations
 - 'In principle' funding up to £100k shared across the main funds was agreed as part of the 2022/23 annual bids process.
 - This request is to draw down that funding to implement the project.
- (vii) IT - Segmented Tunnelling Combined – release of £130k to implement the scheme
- To enable changes to the Local Area Network (LAN) to share the corporate network with other devices in a secure manner.
 - 'In principle' funding up to £130k shared across the main funds was agreed as part of the 2022/23 annual bids process.
 - This request is to draw down that funding to implement the project.
- (viii) Dominant House Footbridge – release of £288k to implement the scheme
- Repair fault on City Walkway footbridge over highway which has led to spalling on footbridge support.
 - 'In principle' central funding of up to £1.025m from the On Street Parking Reserve was agreed as part of the 2020/21 capital bids process for the delivery of this scheme.
 - Latest estimated cost (including risk) is £575k.
 - It is requested to draw the balance of in principle funding down to implement the project.
 - Unused funding of £450k will be returned to the centre to meet other cost pressures.

(ix) Rough Sleeping Assessment Hub - release of £302k to implement the scheme

- Conversion and Refurbishment to provide short term accommodation for 15 bed space rapid assessment centre.
- 'In principle' central funding of up to £1m from City Fund had been agreed as part of the 2020/21 annual capital bids process.
- Latest estimated cost (including risk) is £1.75m
- Other funding sources such as Community and Children's Services Local Risk budget and Climate Action Strategy have been identified.
- RASC is asked to agree the release of the balance of the in principle funding and an additional sum of £196k which can be funded from the underspend on Dominant House Footbridge.

08/03/2023 P&R Delegated (for RASC)

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Committee(s): Resource Allocation Sub (Policy and Resources) Committee – For decision	Dated: 08/03/2023
Subject: Community Infrastructure Levy Neighbourhood Fund – Applications for Approval	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 7, 10
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Managing Director of the Bridge House Estate	For Decision
Report author: Jack Joslin, Head of the Central Grants Unit	

Summary

The City Corporation adopted a Community Infrastructure Levy (CIL) in 2014. National CIL Regulations require that 15% of CIL receipts be reserved for neighbourhood funding. Local authorities are required to engage with communities on how this neighbourhood funding should be used to support development of the area. Local authorities are required to report annually on the collection and use of CIL funds, identifying separately the amount of funds allocated to neighbourhood funding.

The Community Infrastructure Levy Neighbourhood Fund (CILNF) application process is managed by the City Corporation's Central Grants Unit (CGU), with officers assessing applications and providing support to Committee in the consideration of larger applications. The administrative cost incurred in operating the City CILNF is recoverable from the 5% of City CIL funds allowed to cover such costs in Regulations.

Members are asked to approve the grants recommended for their consideration at meetings of the CILNF Officer Panel in November 2022. Members are asked to note the grants approved and rejected under delegated authority.

Recommendation

Members are recommended to:

1. To note the approved and rejected grants under delegated authority at a meeting of the CILNF Officer Panel in February 2023 (**Appendix 1**).

2. To approve the grant recommended to **Museum of London** for £650,605 at a meeting of the CILNF Officer Panel in January 2022 (**Appendix 2**).
3. To approve the grant recommended to **London Diocesan Fund** for £150,000 at a meeting of the CILNF Officer Panel in September 2022 (**Appendix 2**).
4. To approve the rejection of '**The Corporation Church of St Paul in London**' at a meeting of the CILNF Officer Panel in January 2022 (**Appendix 2**).
5. To note the current position of the CILNF with respect to funds available and ongoing reporting.
6. To note the pipeline of grant applications over £50,000 currently under assessment by the CGU. (**Non-Public Appendix 4**)

Main Report

Background

1. Management of the City CILNF process is aligned with the City's existing grant allocation process, through the Central Grants Unit. The City CILNF Funding Policy is set out at **Appendix 3**.
2. Since the launch of the City CILNF, Members and Officers have worked together to commit £4,674,124 in funding to City communities.

Financial year	Funds committed
2020/21	£544,327
2021/22	£2,050,344
2022/23	£2,079,453

3. The City CILNF has been in operation since September 2020, providing a wide range of funding to support City of London Communities. The Grant programme is open access and available to apply to throughout the year. In July 2022 the outcomes of a community consultation were outlined to the Policy and Resources Committee. The public consultation demonstrated strong support for the way the current programme operated.

Current Position

4. The City CILNF is currently processing an application pipeline of £1,484,705. It is not anticipated that this entire pipeline will be fully funded. All applications over £50,000 that are under assessment by the CGU can be found in the Non-Public Agenda, **Appendix 4**.

Funds committed to date	Funds available	Current pipeline
£4,880,058	£4,397,715	£1,484,705

5. Applications to the CILNF are assessed by the CGU Team in conjunction with the Charity Finance Team. All eligible applications are then presented to the CILNF Officer Panel. This panel is made up of officers from across CoLC to ensure that all decisions and recommendations have a wide range of expert input. The Officer Panel has representatives from the department of Environment, Community and Children Services, Surveyors, HR, Chamberlain's, Destination City Team and the CGU. All applications over £50,000 are recommended to the Sub-Committee for decision after being assessed and analysed by the panel. This process has been effective to date in utilising all the assets of the officer team in the making of decisions.
6. At its meeting in January 2023, the CILNF Officer Panel considered three applications. **Appendix 2** outlines two grants which Members of the Committee are now asked to approve at this meeting and one to reject.
7. When considering the applications from the Museum of London and the London Diocesan Fund, the officer panel felt both applications would be in line with and compliment the Destination City Agenda. The Museum of London request specifically looking at engaging the community in the period that the Museum will be closed.
8. At the meeting of the Sub-Committee in December 2022 the application from the Corporation of St Paul in London was considered. The Sub-Committee asked for the Officer Panel to re-consider the application to ensure that it was sufficiently benefitting City of London Communities. After much discussion the Officer Panel are now recommending this application is not supported and that feedback is provided about what type of application will be considered in the future.
9. The CGU continues to work with officers from the Community and Children Services Department to advertise the CILNF across the City of London. The CGU has a new Funding Manager joining the Team in April, which will allow for capacity to extend outreach of the programme and deliver more workshops in community settings around the City.
10. Additional work has also taken place with the Golden Lane Tenants and Residents Association (GLERA) to work with the relevant CoLC departments to develop a bid to the Neighbourhood Fund to improve lighting on the estate. Under the current Policy agreed at the Policy and Resources Committee in July 2022 it states that: 'Applications from City Corporation service departments will be accepted where they have the support of a city-based community group.' Any application received by the CGU will need to ensure it has worked in collaboration with GLERA and other stakeholders to be considered. When this application arrives with the CGU it will be assessed by the Panel and brought to the Sub-Committee for decision in due course.

Corporate & Strategic Implications

11. Corporate Plan Implications: the CILNF can resource community-led infrastructure improvements across the City and contribute towards meeting the 3 aims of the Corporate Plan 2018-23, particularly Contributing to a Flourishing Society and Shaping an Outstanding Environment.
12. Security Implications: the CILNF fulfils a statutory requirement for the spending of CIL. There are no direct security implications, though future funded projects may bring security benefits.
13. Financial Implications: the CILNF makes use of that proportion of City CIL monies which are required by statute to be used to assist in the delivery of new infrastructure to meet community needs (15% of CIL funds). The costs of management of the grant application process will be met through the 5% of CIL funds set aside by statute to cover CIL administration.
14. Equalities and resourcing implications: the CILNF has been subject to an Equality Analysis Test of Relevance. This has concluded that there are no impacts arising from these proposals for protected groups and that a full Equality Analysis is not required.
15. Philanthropy implications: Projects funded by the CILNF may provide volunteering opportunities which can be offered to Officers via the Corporate Volunteering programme when appropriate.
16. Delivery of the Fund will be through existing staff resources in Departments. Staff resource requirements will be met through allocation of some of the City CIL funds set aside by statute to cover administration costs.

Conclusion

17. Community Infrastructure Levy legislation requires local authorities to reserve between 15% and 25% of CIL receipts for neighbourhood funding. Where there is no recognised parish or town council or neighbourhood forum, the local authority will retain the neighbourhood fund but must spend it on infrastructure which meets community needs. The local authority must consult the community on how these funds will be used.
18. The Neighbourhood Fund application process is managed by the City Corporation's Central Grants Unit, with officers assessing applications and providing support to Committee in the consideration of larger applications. The administrative cost incurred in operating the Fund is recoverable from the 5% of City CIL funds allowed to cover such costs in Regulations.

Appendices

- Appendix 1 – Applications Approved and Rejected under Delegated Authority
- Appendix 2 – Assessment Pack
- Appendix 3 – CIL Neighbourhood Fund Policy

Non-Public

Appendix 4 – Pipeline of applications over £50,000 to the CILNF

Background Papers

Report to Policy & Resources Committee 02/05/2019: City of London Community Infrastructure Levy – Approval of Neighbourhood Fund

Jack Joslin

Head of Central Grants Unit

E: jack.joslin@cityoflondon.gov.uk

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Appendix 1 – Grants Approved and Rejected under Delegated Authority

Grants Approved under Delegated Authority

Tempo Time Credits Ltd	<p>£24,934 over a year towards delivering Time Credits supporting volunteer retention and community impact.</p> <p>Recommendation: TTC has long-term evidence of delivery working specifically in the City, having worked with the Corporation for the past 10 years. This proposal builds and enhances work already achieved, working in collaboration across the City. This project has wide community impact enabling organisations to offer a volunteer retention scheme and engages audiences to work within their community. The strength of the wider impact on health and wellbeing and prospective employment opportunities will be of significant benefit to target demographics.</p>
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Appendix 2

COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

Museum of London (ref. 18985)

Amount requested: £650,605

Amount recommended: £650,605

Purpose of grant request: To activate, animate and enrich Smithfield, fostering a sense of place and connection with local communities, and building the new Museum of London together.

Type of cost: Revenue & Capital

Ward(s) benefitting: *All Wards*

The Applicant

The Museum of London documents the history of the UK's capital city from prehistoric to modern times. The museum is the largest urban history collection in the world, with more than six million objects. The museum is currently in the process of moving from its Barbican site to nearby Smithfield Market

Background and detail of proposal

The applicant is seeking funding to support the delivery costs of 'We are 40,000 Neighbours': an ambitious programme that will deliver a wide range of activities and opportunities for City communities. Taking place over the course of three years, the applicant will work with 40,000 residents of the City and Islington across three strands of activity for which they are seeking support from the CILNF: a 'Creative Youth' strand, a 'Creative Community Associates' strand and a 'Creative Activations' strand.

The 'Creative Youth' strand will offer a creative traineeship programme that will sit at the heart of the Museum of London's neighbourhood activities in Smithfield. Working in partnership with City & Islington youth training and employment providers, the applicant will build on the existing Museum of London Young Producers programme to create employment pathways for local residents. This strand of activity will provide paid training, work experience and ultimately employment for local young people.

The 'Creative Community Associates' strand seeks to build the capacity and skills of a cohort of community organisations from the City and Islington that will partner with the Museum of London. This strand will provide training, creative project funding and spaces for community collaborations. Ultimately, this strand of activity will aim to deliver high-quality community-led creative projects for City residents at the Museum of London's new home in Smithfield.

The 'Creative Activation' strand of activity is focussed on enriching the Smithfield neighbourhood by delivering an inclusive public programme for residents that celebrates local communities, fosters a sense of place and connection, and supports local emerging creative talent and small businesses. This annual programme of cultural and creative activities will be created for, with and by local residents and community groups in the streets and spaces around Smithfield.

A significant element of the 'Creative Activation' strand will be 'House 5': a community meanwhile space in one of the Victorian-era shops in Smithfield General Market. The intention is for 'House 5' to bring footfall to the new museum site before the doors fully open by providing a creative, cultural and social resource for 20,000 local people between Autumn 2023 and Spring 2025. The overall ask for funding of the CILNF includes £50,000 in fit-out costs for this space and a contribution to the salary cost of a coordinator role to help manage this space. 'House 5' is an important element of the overall programme which will serve as a focal point for all of the partnership activities being delivered. The Museum of London will invite local partners and communities to access this collaborative community space within the City of London.

Throughout the 'We are 40,000 Neighbours' programme, the applicant has placed great emphasis on designing and delivering their outputs in partnership with local communities: there is a recognition that Londoners should have a sense of ownership of the Museum's work if it is to engage audiences and fulfil its purpose as a community asset. The overall budget for this work includes three dedicated engagement roles, of which the CILNF is being asked to fully fund one of the roles (an Engagement Coordinator at c.£30k per annum) with the Museum of London funding the other two roles (an Engagement Manager and a Senior Engagement Manager). This emphasis on community engagement is a welcome way of working and the applicant has included budget (£40k over the course of three years) for a thorough evaluation process that will inform the production of a peer-created legacy toolkit that will be disseminated to wider community and cultural sector networks.

The total ask for funding made to the CILNF represents 38% of the total budget for delivering this work over three years. The remaining 62% of the budget will come from the Museum of London, which has been secured. Across the three years for which the applicant is seeking funding, a contribution to staffing costs totalling £327,802 represents the largest section of the budget – this is split across three roles: a Creative Producer, an Engagement Coordinator and the House 5 Coordinator. Support for the three strands of activity form the rest of the budget that the CILNF is asked to support: 'Creative Youth' (£101,303 over three years), 'Creative Community Associates' (£33,500 over three years) and 'Creative Activation' (£188,000 over three years).

Financial Information

The applicant is currently in a position of significant expenditure due to a planned relocation to Smithfield, due to be completed by 2026. The applicant is also facing a significant pension liability which stood at £63m in 2021. This has led to an unrestricted reserves deficit of £32m and total reserves deficit of £19m in 2021.

This position improves in 2022, where the applicant has made £13m gains on the pension scheme, leading to an improved total reserves figure for 2022 and 2023. The pension scheme deficit is the Museum's share of the City of London Corporation's scheme. The Museum has a deficit reduction plan in place which aims to eliminate the deficit over 20 years from 2013, and actual annual contributions are factored into the Museum's budgets. As such the pension deficit has been excluded from the free reserves calculation as the deficit is unlikely to crystallize. The figure given for free reserves therefore reflects available cash and current assets each year, indicating that the Museum has sufficient liquidity to continue to operate, supported by the auditor's approval of the going concern assessment which included a review of detailed cash modelling and which was signed off in January 2023

The budget for 2023 will run a large in-year deficit before movement in the pension scheme but deficits are expected to end by 2026 when the move to Smithfield is complete. The applicant has two major funders: The City of London Corporation and the Greater London Authority, who have pledged a combined total of £180m to the museum. The museum has also been successful in raising funds from the private sector, charitable foundations, and individuals. The museum has an ongoing deficit in its budget, needing to raise a further £30m to meet the full cost of its relocation but the applicant has the ability to manage this deficit if needed by reducing expenditure on the various programmes it will continue to run whilst in the process of relocation.

Their free unrestricted reserves fall in line with their reserves policy, which is to hold 4-6 months of running costs (approx. £7m) plus an additional £1m to meet unexpected capital costs.

Year end as at 31 March (Group accounts)	2021	2022	2023
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	36,250,000	49,353,000	46,913,000
Expenditure	(39,441,000)	(46,851,000)	(48,786,000)
Gains/(losses)	(18,585,000)	13,948,000	0
Surplus/(deficit)	(21,776,000)	16,450,000	(1,873,000)
Reserves:			
Total endowed	1,909,000	2,056,000	2,056,000
Total restricted	10,192,000	18,866,000	17,493,000
Total unrestricted	(32,005,000)	(24,376,000)	(24,876,000)
Total reserves	(19,904,000)	(3,454,000)	(5,327,000)
Of which: free unrestricted	8,212,000	8,533,000	8,033,000
Reserves policy target	8,000,000	8,000,000	8,000,000
Free reserves over/(under) target	212,000	533,000	33,000

Recommendation

This is a wide-ranging programme of activities with a real emphasis on working and delivering in partnership with communities. This programme forms an important part of the re-invigoration of the Museum of London as part of its move to a new home in Smithfield. By supporting this programme of community engagement, the CILNF can help to create meaningful outputs for young people through the training and employability support on offer; community organisations will find value in the community space and collaborative opportunities; residents of Smithfield and beyond will have a plethora of creative activities to participate in and the wider cultural sector

will be informed by the participatory way of working that the Museum of London has embraced with this programme.

£650,605 over three years (£139,358; £243,454; 267,793) to activate, animate and enrich Smithfield, fostering a sense of place and connection with local communities, and building the new Museum of London together.

COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

The London Diocesan Fund (ref. 19732)

Amount requested: £150,000

Amount recommended: £150,000

Purpose of grant request: To support the activities of 'Wren 300 - Square Mile churches', a five-part community celebration of England's greatest architect focussed on City of London churches.

Type of cost: Revenue

Ward(s) benefitting: All Wards

The Applicant

The London Diocesan Fund (LDF) was incorporated in June 1918 and exists to support the mission and growth of the church in London. LDF supports Church of England parishes across London with the organisation and provision of funds for the maintenance of the clergy; construction and repair of churches and associated buildings; training of candidates for the ministry; provision of pensions for the clergy and the many other financial obligations of the London Diocese.

Background and detail of proposal

The applicant is seeking funding to support the delivery costs of 'Wren 300': a five-part programme of activities taking place in 2023 to mark the 300th anniversary of the death of Sir Christopher Wren.

The applicant has shared the scheduled programme of activities, which will encompass the following:

1. Working with sixth-form students from deprived areas, professional engineers will build a Dome in a Day (mini-replica of St Paul's cathedral).
2. A schools programme for Key Stages 1 & 2 which will include visits to City churches and exploration of historic City streets, complemented by art workshops, role play, demonstrations by London Fire Brigade Museum and use of the Museum of London handling collections. Reaching 80 - 100 schools in-person, an online version will be available for a wider audience.
3. Craft workshops led by professionals that will involve students from further-education institutions and is intended to create a community that can support the future maintenance of church buildings.
4. The 'Wrenathon' will consist of two weeks of concerts by community choirs across twenty Wren churches.
5. A City Full of People: professionally led volunteer research project into Parish records and London Metropolitan Archive. The results will be shared through mini exhibitions in churches, volunteer led walks and talks.

The applicant has estimated the total cost of delivery for this programme will total £621,400. LDF has already secured £353,000 of this money from a range of other

funding sources, including the National Lottery Heritage Fund. The CILNF is being asked specifically to support the volunteer research and training, the craft workshops (across ten City churches), the 'Wrenathon' (across twenty City churches), and the marketing for programme activities taking place in the City.

Whilst the work of Sir Christopher Wren is of undeniable importance to the landscape of the City today, the applicant recognises that their proposed programme of activities for 'Wren 300' needs to be structured around contemporary issues if it is to engage with a full and diverse audience. The craft workshops and symposia will highlight the need for repair in a number of churches and draw attention to opportunities for training in traditional skills. The project will showcase a range of tools that are used to conserve heritage buildings and opportunities for reducing costs, increasing efficiency and reducing the carbon footprint of these historic structures. The major repairs at the Palace of Westminster have revealed a severe shortage of trained stonemasons and other craftsmen. Women and members of the global majority are underrepresented in this area and there will be a focus on attracting members of these groups to participate. The Royal Academy of Engineering have a stated mission to attract more female engineers and those from the global majority into the engineering profession, and have awarded a grant to LDF and 'Wren 300' dependent on the inclusion of students from these backgrounds.

The 'Wrenathon' will focus on singing for well-being and will showcase the benefits of joining a workplace choir and singing to alleviate mental health problems and social exclusion. This activity will include a series of concerts by workplace choirs, community choirs, youth choirs, LGBT choirs, a choir for autistic people and the Samaritan's choir, which will take place in City churches over two weeks in June 2023.

Much of the 'Wren 300' programme of activity (and everything the CILNF is being asked to support) will take place within the Square Mile. A particular strength of this planned programme of activities is the focus on education and the teaching of skills to a wider range of communities outside of the church. The applicant already has some good links in place (particularly with secular partners such as the London Fire Brigade) to deliver on this ambition.

Financial Information

The applicant is in a very secure financial position. The bulk of their reserves is formed of their endowed reserves, with a value of £307.3m (2020: £293.5m) mainly comprise of restricted expendable endowment funds. These include glebe assets, consisting of historic endowment land given to provide stipends for parochial clergy, now owned and managed by LDF, and Parsonage House capital, representing the net book value of freehold and leasehold benefice houses.

Their general reserves at 31 December 2021 were £8.1m (2020: £5.1m) which is £3m higher than the level agreed under their current policy. The applicant considers LDF's level of reserves to be appropriate for the time-being due to the ongoing economic uncertainty and high levels of inflation. The applicant is, however, planning to run a deficit budget for 2022 & 2023 which will bring reserves just under the Charity's target.

Further information has been received by officers about actions taken by the LDF to improve its financial controls after a Fraud was discovered in the summer of 2021. This information has been reviewed by officers who are assured that robust controls are now in place.

Year end as at 31 December	2021	2022	2023
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	47,800,000	34,802,416	34,732,260
Expenditure	(49,500,000)	(36,719,662)	(36,609,257)
Gains/(losses)	30,500,000	0	0
Surplus/(deficit)	28,800,000	(1,917,246)	(1,876,997)
Reserves:			
Total endowed	307,300,000	307,300,000	307,300,000
Total restricted	30,000,000	30,000,000	30,000,000
Total unrestricted	178,700,000	176,782,754	174,905,757
Total reserves	516,000,000	514,082,754	512,205,757
Of which: free unrestricted	7,900,000	5,982,754	4,105,757
Reserves policy target	5,100,000	5,100,000	5,100,000
Free reserves over/(under) target	2,800,000	882,754	(994,243)

Recommendation

The proposed programme of activities for 'Wren 300' contain much to admire. The educational aspects – with a focus on crafts and engineering aimed at women and diverse audiences is a positive way of using the commemorative anniversary activities to engage and inspire future generations of talent. The inclusion of LGBT and autistic choirs in the 'Wrenathon' is likewise a positive step to engage with a diverse range of communities. The City will be the focal point for a national programme of activity and there are plenty of elements of this programme that City communities can find some benefit in. It must, however, be acknowledged that the applicant is in an extremely strong financial position and could easily afford to fund this activity without a contribution from the CILNF.

£150,000 over two years (£50,000; £100,000) to support the activities of 'Wren 300 - Square Mile churches', a five-part community celebration of England's greatest architect focussed on City of London churches.

COMMUNITY INFRASTRUCTURE LEVY NEIGHBOURHOOD FUND

The Corporation Church of St Paul in London (ref. 19018)

Amount requested: £362,044

Amount recommended: £362,044

Purpose of grant request: To support the fit-out costs of a free-to-enter memorial space at St Paul's Cathedral, with wellbeing support - delivering hope and resilience for people of all faiths and none.

Type of cost: Capital & Revenue

Ward(s) benefitting: *All Wards*

The Applicant

The Corporation Church of St Paul in London (St Paul's) is an historic and central part of the City of London. Before Covid-19, St Paul's received 1.9 million visitors per annum, with thousands more using their outside spaces. Around 5,000 people attended their services weekly, with over 50,000 adults and children participating in their public learning programme and Music Outreach initiative. St Paul's plays an important ceremonial role in the City and much of the Cathedral's public programming is delivered in partnership with the Corporation, including Culture Mile, City Open House Day and free access on Lord Mayor's day. The work of St Paul's is supported by over 50 Livery companies.

Background and detail of proposal

The applicant is seeking funding to contribute towards the fit-out costs (£300,000) for a new memorial space that has been created in the Middlesex Chapel at St Paul's Cathedral. This is the first redevelopment of its kind in 150 years at the Cathedral and will provide a flexible memorial space that is free for everyone to enter, regardless of faith. The applicant is also seeking a contribution over two years towards the staffing costs and training in mental health awareness for a pastoral team that will support visitors to this memorial space (£34,190; £27,854).

In response to Covid-19, St Paul's have a focus on attracting visitors who may not have previously engaged with the cathedral and on improving the mental wellbeing of communities. A focal point of this work is the creation of the 'Remember Me' memorial in the Middlesex Chapel, which is intended to provide solace for thousands of people over the coming years. This memorial space was born out of the loss experienced by over 16,000 people who have contributed their stories to an online platform of remembrance hosted by St Paul's which is dedicated to those who died of Covid-19. The work that the CILNF is being asked to fund will transform the Middlesex Chapel into a memorial space that can provide a physical home for the stories of loss and remembrance currently held online by St Paul's. This space will be flexible in design, so that it can also become a space in which to mark other

global or local events of significance. The applicant does not require any RIBA permissions to conduct this work and have already secured the internal approvals necessary from the Church of England to make the proposed changes to the Middlesex Chapel. St Paul's have already raised £2.7m to pay for the necessary building works and are now seeking a contribution from the CILNF for the fit-out costs of this space, budgeted at £1.2m of which they have already raised c.£700k.

Should the applicant be able to secure the funding necessary, they anticipate being able to open the memorial space in August 2023. St Paul's has a longstanding partnership in place with the Daily Mail newspaper: a partnership that has supported the fundraising campaign and will provide a lot of publicity for the opening of this space. It is anticipated that this memorial space will be a significant driver of footfall into the City as people come from all over the UK to visit this new space dedicated to the lives lost to Covid-19.

The other key element of this ask for funding is the pastoral care and support that will be present at the memorial space. St Paul's has an existing adult learning team and the need for this pastoral care has been identified through their work on mental health over the years: as is common with many places of worship, regardless of faith, the space that they provide for contemplation and reflection can often draw people who are in need of emotional support. St Paul's recognised this many years ago and as a result, their chaplains and vergers are all trained to provide pastoral care. With the opening of this new memorial space, it is anticipated that the need for pastoral care at the cathedral will increase and so the applicant is seeking support from the CILNF to fund this additional provision. St Paul's has partnerships in place with charities such as Mind to ensure that the care and support they can provide at the Cathedral meets an externally recognised standard. Whilst this provision is important, St Paul's recognises the limitations in support that they can provide through ad-hoc pastoral care and the cathedral has forged good links with mental health and care organisations to whom they can signpost people in acute need. The in-situ pastoral care will be complemented by a digital wellbeing toolkit providing music, advice and spiritual (non-proselytising) content.

It will be difficult to evidence the depth of the impact on City communities of this work. Given that the memorial space is open and free to all, as is the pastoral care and digital wellbeing toolkit, it is not possible (and arguably not appropriate) for St Paul's to capture detailed personal information about every individual that finds benefit from this provision. The monitoring framework proposed by St Paul's to track the outcomes of this funding will only be able to capture relatively rudimentary data based on footfall at the memorial, though there is an intention to capture more detailed data from feedback about the digital wellbeing toolkit.

Financial Information

The figures provided in this section relate to the financial position of St Paul's Cathedral, they do not include the Corporation group position. The impact of the pandemic on the finances of St Paul's Cathedral has been significant: this is an organisation that relies heavily on visitor numbers to drive income. The applicant cut their staff numbers by 25% in 2021 to reduce expenditure, whilst their income was bolstered by a £3m grant from the Cultural Recovery Fund. They are forecasting quite a significant leap in income for 2022 as they have benefitted from better-than-

expected visitor numbers in 2022. The budget for 2023 remains cautious and predicts a deficit for 2023, albeit one that can be absorbed comfortably in their current financial position.

St Paul's operates a reserves policy that states the free reserves target is to be equivalent to six months operating expenditure with flexibility to go as low as holding three months in reserves. Whilst they ate significantly into their reserves during the pandemic, the upward trajectory of their income is very reassuring and the applicant faces no immediate financial danger. The applicant states that their reserves policy is to hold between 3-6 months of operating expenditure. The table below shows a reserves policy target calculation at the upper end of this policy, which is for 6 months of expenditure, so whilst St Pauls appears to be falling further under target in successive years they are still within the parameters of their reserves policy.

The applicant has stated that they will subsume the ongoing revenue costs for the pastoral care elements of this application into their annual running costs from 2024 onward.

Year end as at 31 August	2021	2022	2023
	Signed Accounts	Forecast	Budget
	£	£	£
Income & expenditure:			
Income	7,322,000	11,190,028	10,523,519
Expenditure	(9,504,000)	(11,925,775)	(11,975,163)
Gains/(losses)	1,869,000	0	0
Surplus/(deficit)	(313,000)	(735,747)	(1,451,644)
Reserves:			
Total endowed	7,703,000	7,703,000	7,703,000
Total restricted	12,966,000	13,157,238	12,370,280
Total unrestricted	24,959,000	24,032,015	23,367,329
Total reserves	45,628,000	44,892,253	43,440,609
Of which: free unrestricted	4,841,000	3,914,015	3,249,329
Reserves policy target	4,752,000	5,962,888	5,987,582
Free reserves over/(under) target	89,000	(2,048,873)	(2,738,253)

Recommendation

Funding this application will provide support to an institution of huge national significance that is located within the City. The provision of this all-faiths memorial space in the City would serve as a congregational point and community asset. The additional pastoral care will help drive greater benefit behind the purpose of the physical infrastructure being put in place. While this project may have great value to visitors of St Pauls, the application has not made a clear case as to how this project would support City of London Communities in a more targeted way. The main case is that this project will take place in the City and therefore because of its location, will support City of London residents and workers. This link seems to be weekly articulated in the application when the clear benefit of the project will fall to visitors from outside of the City of London Community. Alongside this the City of London has extensively invested in Infrastructure projects for St Paul's in recent years, making this project less of a priority for support. Funding for this programme is therefore recommended for rejection.

City of London

Community Infrastructure Levy

Neighbourhood Fund



City of London Community Infrastructure Levy

Neighbourhood Fund

Introduction and legislative background

1. The Community Infrastructure Levy is a charge levied on new development, introduced by the Planning Act 2008. It is intended to help local authorities deliver the infrastructure needed to support development. The power to set a charge came into effect from April 2010, through the Community Infrastructure Levy Regulations 2010, which have subsequently been amended.
2. The City of London Corporation implemented a Community Infrastructure Levy (CIL) for the City of London from 1 July 2014.
3. Further information on the City CIL is available on the City Corporation's website at: <https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx>

CIL Neighbourhood Fund Requirements

4. Community Infrastructure Levy Regulations require that 15% of CIL receipts should be reserved to enable the delivery of neighbourhood priorities. These receipts should be passed directly to existing parish and town councils where development has taken place. Where a neighbourhood plan or neighbourhood development order has been made 25% of CIL receipts from development in the plan area is reserved for the delivery of neighbourhood priorities.
5. Where there is no existing parish, town or community council, neighbourhood plan or development order, then the local authority will retain neighbourhood CIL funds, but should engage with communities where development has taken place and agree with them how best to spend the neighbourhood CIL.
6. Within the City of London, there are no existing parish, town or community councils and no adopted neighbourhood plans or neighbourhood development orders. The City Corporation therefore retains the CIL Neighbourhood Fund and should seek community views on how this Fund should be used. In exercising this role, the City Corporation has considered whether specific communities or

neighbourhoods should be identified. However, given that the City is little over one square mile in area, the City Corporation considers that it should be regarded as a single neighbourhood for the purposes of collection and spending of CIL Neighbourhood Funds.

What can CIL Neighbourhood Funds be used for?

7. CIL Regulation 59(F) requires that the Neighbourhood Fund be used to support the development of the neighbourhood. The scope of projects that can be funded by the Neighbourhood Fund is wider than that for general CIL funds and comprises:
 - a. The provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. Anything else that is concerned with addressing the demands that development places on an area.
8. This definition is deliberately wide and allows the City Corporation to work collaboratively with local communities to determine priorities and how the Fund should be used.

Scale of the City CIL Neighbourhood Fund

9. The City of London CIL was implemented from 1 July 2014.
10. At July 2022, the total amount of CIL monies available through the CIL Neighbourhood Fund was £5.8 million.

Community Priorities

11. The City Corporation has adopted a Regulation 123 List which identifies the types of infrastructure that it will consider funding using the Community Infrastructure Levy. This Regulation 123 List is kept under review and any proposals for change will be subject to public consultation. The current Regulation 123 List is available on the City Corporation's website at:
<https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx> . The Regulation 123 List is used principally to guide the use of CIL monies outside of the Neighbourhood Fund.
12. In considering how to use the CIL Neighbourhood Fund, Planning Practice Guidance states that where there is no parish, town or community

council, charging authorities should engage with communities where development has taken place on their priorities for funding.

13. The City Corporation consulted on priorities for the use of the City's CIL Neighbourhood Fund during May 2022. This consultation revealed support for the Fund to be used primarily to deliver infrastructure and services that meet local community identified needs.

14. The City's Neighbourhood Fund has been established to be applied to funding applications from local communities and community groups and to deliver improvements in infrastructure which have the potential to deliver benefit to City residents, workers and visitors. The Fund could be used for:

- Smaller scale projects, deliverable for under £50,000, in response to locally identified needs.
- Larger projects of over £50,000 and normally less than £500,000.

Community Definition

15. The City of London has a resident population of approximately 8,000 and a daily working population of over 500,000 occupying nearly 9 million square metres of office floorspace. The City Corporation's Statement of Community Involvement already recognises that it is not appropriate to regard the 'local community' as just the resident community. For the purposes of the CIL Neighbourhood Fund, 'community' is defined as local residents, City workers and the owners and occupiers of City buildings.

Governance Process

16. The City CIL Neighbourhood Fund will be allocated following consideration of valid applications (i.e. those that meet the adopted assessment criteria for the Neighbourhood Fund) from communities within the City of London or close to the City of London where projects support the development of the City. The determination of these applications will rest with the City Corporation. The City Corporation will publish details of funded applications on the City Corporation's website.
17. The City Corporation will prepare an annual report for the CIL Neighbourhood Fund as a separate item within the wider annual CIL and s106 monitoring report. The Neighbourhood Fund monitoring will include details of:

- Total CIL Neighbourhood Fund receipts for the reporting year;
- Total CIL Neighbourhood Fund expenditure for the reporting year;
- Details of CIL Neighbourhood Fund expenditure for the reporting year, including the amount spent on each individual project;
- Total CIL Neighbourhood Fund monies remaining.

18. City Communities will be consulted on an annual basis on community priorities for the City CIL Neighbourhood Fund. A full review of the Neighbourhood Fund, including priorities and governance, will be undertaken at least every 5 years.

Neighbourhood Fund Application Process

19. The application process will be managed by the City Corporation's Central Grants Unit. Information about the Neighbourhood Fund and how to apply will be posted on the City Corporation's website at: <https://www.cityoflondon.gov.uk/services/environment-and-planning/planning/planning-policy/Pages/Community-Infrastructure-Levy.aspx>
20. Fund applications can be made at any time and should be submitted via an online application form which will be posted on the City Corporation's website.

Organisations eligible to bid for funding

21. Neighbourhood Fund applications will be accepted from the following types of organisation:
- Constituted voluntary organisations and resident associations
 - Constituted business organisations and associations
 - Registered charities
 - Registered community interest companies
 - Charitable companies (incorporated as not for profit)
 - Registered charitable incorporated organisations
 - Exempt or excepted charities
 - Registered charitable industrial and provident society or charitable cooperative.

22. Applications should be from City-based organisations or should demonstrate City-based support. Applications cannot be accepted from individuals. Individuals who wish to apply for funding should do so through a City-based constituted organisation or group falling into the above definition. Applications will not be accepted from political parties or organisations involved in political lobbying.
23. Applications from City Corporation service departments will be accepted where they:
- Have the support of a City-based community group, or
 - Can demonstrate that delivery will meet community priorities, either through consultation with communities, or through an adopted City Corporation strategy which can demonstrate community support.
24. Applications for infrastructure funding to mitigate the direct impacts of development will not be accepted. Such mitigation should be delivered as part of the development process and funded through s106 Planning Obligations.

Assistance with Applications

25. The Central Grants Unit can provide assistance to applicants with the completion of application forms. Contact details are available on the City Corporation's website. The Central Grants Unit cannot provide assistance with project management or delivery of schemes funded through the Neighbourhood Fund.

Assessment Criteria

26. Applications should demonstrate that funding will be used to meet the Regulatory requirements for CIL funding set out in Community Infrastructure Levy Regulations, namely to support the development of the area by:
- a. the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - b. anything else that is concerned with addressing the demands that development places on an area.
27. Infrastructure improvements funded through the Neighbourhood Fund should deliver improvements necessary to support development of the City. Normally, such funding will deliver new infrastructure, but funding will also be available to meet reasonable on-going maintenance costs.

Applications should, therefore, identify and include an allowance for future maintenance of any infrastructure to be provided.

28. CIL Regulations allow greater flexibility in the use of the Neighbourhood Fund compared with other CIL expenditure. Neighbourhood Funds may therefore be used to fund revenue expenditure. To avoid creating long term commitments on the Neighbourhood Fund, any requests for revenue funding should be clearly justified, showing demonstrable community benefit, and time limited to a maximum of 5 years.
29. In recognition of the value in providing continuous and consistent support to City communities through work funded via the CIL Neighbourhood Fund, organisations will be permitted to reapply for funding at the end of a grant. Any organisation seeking to reapply to the CILNF will have to demonstrate a successful track record of delivering positive outcomes for City communities in their previously funded work. The CIL Neighbourhood Fund will need to balance a portfolio of existing organisations and new applicants to the CIL Neighbourhood Fund to ensure that the funds available are not concentrated in a small number of returning organisations.
30. For larger projects of over £50,000, applications should also consider whether the project meets the priorities identified in the City Corporation's Regulation 123 List and projects identified in City Corporation strategies that have been subject to public consultation. Funding decisions will not be made solely on the basis of compliance, or otherwise, with the Regulation 123 List.
31. Applications should include evidence of the feasibility, deliverability and sustainability of the project.
32. Where possible, the application should be supported by a delivery plan or business plan, which sets out the timescales for delivery, that any necessary consents have been obtained and the mechanisms in place to ensure that the funds are used appropriately.
33. Projects should be delivered within a 12 month period from the grant of funding unless an alternative timescale has been agreed. If delivery over a longer timescale is anticipated, this should be set out clearly in the application and a justification provided for the extended timescale. The City Corporation will monitor delivery of projects, including taking action to ensure that projects are delivered on time, or seek to recover funds if projects do not proceed within agreed parameters.

34. Applications for funding in excess of £50,000 should demonstrate how the project will deliver value for money, including through the identification of any contributory or match funding. This can include contributions in time or expertise, for example, where a local community delivers infrastructure improvements themselves, but is not necessary for a successful bid.
35. Applications to fund projects which are already in receipt of other City CIL funding, or s106, s278 funding for site specific mitigation will not normally be accepted.
36. Developers may wish to support an application from a constituted City-based organisation or group, as set out above, where the proposed infrastructure cannot be delivered through other means.

Value of Bids

37. The minimum value for applications for infrastructure funding is £1,000.
38. Individual applications should normally not exceed £500,000. Information on the available funds will be published on the City Corporation's website on a quarterly basis to inform applications.
39. Applications in excess of £500,000 will only be considered in exceptional circumstances, where there is demonstrable benefit to more than one of the City's communities and where the proposal aligns with other City Corporation ambitions, set out in published strategies.

Awards Process

40. The determination of applications will be made through a combination of officer delegation and Committee approval, depending on the financial value of the application. The adopted thresholds accord with those used by the City Bridge Trust in its consideration of grant applications.
41. Funding applications for under £25,000 will be determined by City Corporation officers under delegated authority. Decisions should normally be made within 12 weeks of the receipt of a valid application.
42. Applications for between £25,000 and £50,000 will be determined by a panel of City Corporation officers under delegated authority and in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub-Committee. Decisions should normally be made within 16 weeks of the receipt of a valid application.

43. Decisions taken under delegated authority will be reported to the Resource Allocations Sub-Committee.
44. Applications for over £50,000 will be considered by the City Corporation's Resource Allocation Sub-Committee, normally on a quarterly basis. Applications will be considered as items in the public part of the meeting agenda.

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